

Partnership with Parents & Carers

'Parents are the first educators of their children and should be involved in all stages in their education and development', - policy on Early Years Provision in NI 1994.

Little Friends recognises the importance of working in partnership with parents and guardians to promote the best interest of their child. Little Friends wants to work in connection with parents as we want them to have a key role in the education of their children. Little Friends have always worked on an open door policy.

Procedures:

To carry this out successfully we ensure:

- All parents will be given a copy of Little Friends policies and procedures and are asked to sign a form if they agree with them; these policies are available in all rooms.
- Parents have a key role in setting their children into nursery life.
- All staff will work in partnership with parents in relation to their child's overall development.
- Parents are involved and kept informed in shared record keeping on a regular basis about their child's progress, either formally or informally.
- The contribution from parents is welcomed, whatever form it may take.
- We have meetings at times that and in venues which are accessible and appropriate for all.
- Parents/ guardians are given regular information about their child's progress through informal and formal feedback. They will be informed on a daily basis of how their child's day has been and how their mood etc. has been and if staff has noticed any changes in behaviour etc. General information is given to all parents through our monthly newsletter.
- Parents are notified when their child moves to different department who the allocated key worker is for their child.
- Staff are always open to views from parents and are happy to accommodate parents whenever they can, whether this be with specific needs or general comments.
- Parents are involved and invited to activities and events that are taking place in the nursery eg. Easter Parade, Halloween Party, Christmas Party and charity fundraising events.
- In relation to our monthly and yearly plans, parents are invited into the setting to involve and inform children of their skills and jobs in the community.
- Little Friends respect and accommodate all cultural and religious beliefs and customs. For any child where English is not their first language, Little Friends will work in conjunction with the child and the parents to make the transition into nursery a calm and enjoyable experience.

Links with other policies:

Complaints / Comments Policy

Confidentiality Policy

Diet & Nutrition Policy

Fundraising Policy

Provision of Food & Drink Policy

Settling In Policy

Outings & Community Links Policy

Signed: _____

Date: _____